

2021 Significant Disproportionality Comprehensive Coordinated Early Intervening Services (CCEIS) Plan

This form collects brief information on the activities completed by the Local Educational Agency (LEA) as part of the programmatic improvement process to develop their action plan for implementation of their Comprehensive Coordinated Early Intervening Services (CCEIS). It includes the completion of the Programmatic Improvement Action Plan (3.2) and the Allowable Costs Budget (Form 2) that will be used as the basis for monitoring and reporting on the CCEIS progress and expenditures during the 27-month CCEIS period (July 1, 2021 – September 30, 2023).

BACKGROUND INFORMATION

LEA Name: Best Unified School District	LEA Contact Name: John Smith
County District Code: XX	LEA Contact Email: jsmith@bestusd.com
SELPA Name: XYZ SELPA	LEA Contact Phone: 800-555-1215

CCEIS Period 2021 Significant Disproportionality Indicator(s)

(Refer to the Fiscal Year 2021 Notification Letter)

Indicator	Race/Ethnicity/Disability Category
SLD	Hispanic
Discipline	Hispanic

Previous Significant Disproportionality Indicator(s)

Year(s)	Indicator	Race/Ethnicity/Disability Category

3.3 Complete Budget Forms

Complete both budget forms embedded below.

Budget Form 1: 2021 BUDGET ALLOCATION

Provide the Fiscal Year 2020–21 allocation awarded for Resource Codes 3310 and 3315:

2020 Resource 3310 Allocation	2020 Resource 3315 Allocation
\$1,000,000.00	\$100,000.00

Provide the Fiscal Year 2021–22 allocation awarded for Resource Codes 3310 and 3315:

Provide the 2021 allocations the SELPA provided to the identified LEA for resource codes 3310 and 3315. The 15 percent set-aside for CCEIS expenditures will be determined from these two resource codes.

2021 Resource 3310 Allocation	2021 Resource 3315 Allocation
\$1,000,000.00	\$100,000.00

In the box below, indicate the 15 percent set aside for each of the Fiscal Year 2021–22 allocations the LEA was awarded for resource codes 3310 and 3315:

2021 CCEIS Resource 3312 3312 = 15% of 3310		2021 CCEIS Resource 3318 3318 = 15% of 3315		Total 2021 CCEIS Budget (3312 plus 3318)
\$150,000	plus	\$15,000	equals	\$165,000

The above 15 percent set-aside amounts will be the 2021-22 CCEIS allocations for resource codes 3310 (CEIS Resource Code 3312) and 3315 (CEIS Resource 3318) and should be expended and reported accurately in quarterly CCEIS Progress and Expenditure Reports. **Please use the Total 2021 CCEIS Budget indicated above to complete the 2021 Allowable Costs Budget form on the next page.**

Budget Form 2: 2021 ALLOWABLE COSTS BUDGET

Complete the table below to reflect the **Total 2021 CCEIS Budget** as reported on the 2021 Budget Allocation. CCEIS expenses for 2021 must conform to the U.S. Office of Special Education Programs (OSEP) IDEA Part B Regulations Significant Disproportionality (Equity in IDEA). For detailed allowable CCEIS expenditures, please refer specifically to Questions C-3-1 through C-3-10, pages 19 through 24, on the U.S. Department of Education Web page at <https://www2.ed.gov/policy/speced/guid/idea/memosdcltrs/significant-disproportionality-qa-2-23-17.pdf>.

The 2021 CCEIS period is July 1, 2021, through September 30, 2023. The CCEIS 15 percent set-aside must be fully expended by September 30, 2023.

2021 Budget Line Items	Brief Description of 2021 CCEIS Activities	Amount for each CCEIS Activity
1000–Certified Salaries	.5 FTE PBIS Coordinator	\$ 75,000
2000–Classified Salaries	.25 Clerical support for program	\$ 20,000
3000–Employee Benefits	H/W and fixed costs for positions above	\$ 30,000
4000–Materials and Supplies	PBIS books for staff	\$ 3,000
5000–Services and Other Operating Costs	Mileage and Conferences for Coordinator	\$ 2,000
5100 Contract Services (ICR cannot be used for Object Code 5100)	N/A	\$ -0-
5800 Contract Services	Consultant for Professional Development; TA Facilitator	\$ 20,000
7300–Indirect Cost Rate (ICR) CDE-approved rate of 10 percent)		\$ 15,000
Total Amount for 2021 CCEIS Activities. The amount must equal the Total 2021 CCEIS Budget as indicated on the 2020 Budget Allocation Summary.		\$165,000

Signature of fiscal/business agents validate the accuracy of the information reported:

LEA Business Fiscal Officer (Print Name & Signature) Alex Hamilton <i>Alex Hamilton</i>	Date Signed: 9/15/2021 Contact Phone: 800-555-1218
SELPA Business Fiscal Officer (Print Name & Signature) Jesse James <i>Jesse James</i>	Date Signed: 9/20/2021 Contact Phone: 800-555-1317

Note: This budget will be revised after actual allocations are finalized. The form for documenting revisions to the budget is a standalone document available on the [CCEIS Padlet](#).

CCEIS Plan Signatures

By signing below, the authorized personnel validate the accuracy of the information reported and agree to implement the CCEIS Plan.

Printed Name and Signature	Date
George Washington / <i>George Washington</i>	9/16/2021
LEA Superintendent	
John Smith / <i>John Smith</i>	9/15/2021
Special Education Director	
Mary Johnson / <i>Mary Johnson</i>	9/17/2021
School Board Chairperson	
Jane Doe / <i>Jane Doe</i>	9/20/2021
SELPA Director	